



Job Announcement: Bilingual Parent/Community Organizer – Chicago-Based

Overview

Join us in building a grassroots movement of parent leaders working for economic, racial, and social justice for families. Community Organizing and Family Issues (COFI) builds the leadership, power, and voice of low-income parents to fight for equity on behalf of their children and families. At COFI, Parent/Community Organizers work with parent leaders (mostly mothers and grandmothers) in Black and Brown communities across Illinois on leadership development, local organizing campaigns, and larger public policy initiatives aimed at making policy and systems more equitable and responsive to the needs of all families.

COFI is looking for an experienced bilingual (English/Spanish) Parent/Community Organizer to work with our Chicago-based organizing team. Candidates will be considered who want to learn and implement COFI's organizing model, [The COFI Way](#), and who have at least one year of organizing experience.

Who We Are

COFI is an organizing center that elevates the voices of parents living in challenged communities of color through:

- **Local Organizing:** COFI trains and organizes neighborhood and school-based parent teams to take action on issues they identify as important to improving life outcomes for children.
- **Policy and Systems Change Organizing:** COFI unites parent leaders across neighborhoods, race, and ethnicity to impact policy changes of priority benefit to children and families.
- **Sharing the Learning:** COFI provides training and resources to parent-led organizations around the country.

COFI's innovative model of leadership development and community organizing, [The COFI Way](#), emphasizes the interconnection between personal struggles and broader community issues and builds capacity for parent leaders to address these issues through collective action. Through COFI's intensive and systematic leadership development and organizing process, parents develop skills, confidence, and the organized power to win improvements in schools, communities, and public policies.

COFI's current policy campaign issue areas include:

- *Early Learning:* addressing equity and access barriers to early intervention, childcare, and quality preschool for low-income children and families.
- *Elementary Justice:* seeking to end punitive school discipline policies and the criminalization of youth of color.
- *Health Equity:* working on access to mental health services and other health equity issues for children and families.
- *Stepping Out of Poverty:* working on utility debt reform, asset building, guaranteed basic income, reining in government fees and fines, food insecurity, and other issues facing families in poverty.

What You'll Do

The COFI Parent/Community Organizer will work as a team with parent leaders and other COFI organizers on leadership development, community organizing, and parent-led policy campaigns. Specific responsibilities:

- Build parent action teams in local communities.
- Support statewide parent-led campaigns.
- Facilitate and coordinate components of *The COFI Way* – a 3-year leadership and organizing process.
- Develop parents' leadership skills and capacity to impact change in their own lives and communities.
- Organize and coordinate meetings, trainings, and campaign activities.
- Coordinate planning and strategy development for local and citywide parent-led campaigns.
- Network with and build relationships between parents and community organizations, advocacy groups, and policymakers.
- Research and analyze policy issues and create training and resource materials for parents to help inform their decision-making.

Who You Are

Candidates who will be successful in this job will have:

- Strong grassroots organizing, leadership development, policy analysis, and campaign organizing skills.
- A commitment to building the leadership and voice of parent leaders from low-income Black and Brown communities.
- At least three years of experience with community, labor, or grassroots organizing.
- Enthusiasm for learning *The COFI Way* organizing model and working with COFI's staff and parent leaders to implement the model.

Other qualifications include:

- A demonstrated ability to work effectively across racially diverse communities and cultures.
- Knowledge, understanding of and commitment to racial, economic, and gender equity.
- Strong interpersonal skills and the ability to relate easily with a wide range of people.
- Strategic thinking skills, with a demonstrated ability to build campaigns that connect local issues with broader public policy issues.
- Excellent written and verbal communication skills.
- Research, policy analysis, and media skills.
- Excellent organizational skills including planning, time management, and information management.
- Creativity, flexibility, and good problem-solving skills.
- Willingness to work flexible hours, including some evenings and weekends.
- Must have a car and maintain a valid driver's license and automobile insurance coverage.
- Spanish/English bilingual required.

What Else You Should Know

If hired, you will join a team of dedicated organizing staff working across Illinois. You will coordinate closely with COFI's Chicago organizing team to support the leadership and policy change work led by POWER-PAC Illinois, COFI's statewide network of grassroots parent leaders. You will be supervised by a COFI Lead Organizer.

Women organizers and organizers of color are strongly encouraged to apply. COFI is an equal opportunity employer.

More information about COFI is available at www.cofionline.org.

Salary and Benefits

The salary range for applicants with one year of experience starts at \$50,000 and for skilled organizers with 3 years of experience or more, the salary range is \$55,000 to \$63,500.

Generous family friendly benefits include health, disability, life, 403(b) with employer match, paid time off, flex benefit, flexible scheduling, paid sabbatical after 10 years, and optional vision and dental. Out-of-pocket expenses and car mileage are reimbursed by COFI.

How to Apply

Please submit a resume, cover letter and COFI Employment Application to applications@cofionline.org. The application can be downloaded from our Jobs Page <https://cofionline.org/about-cofi/jobs/> or completed [here](#).

Applications may also be submitted by mail to Applications, COFI, 2245 South Michigan, Suite 200, Chicago, Illinois 60616 or by fax to 312/226-5144.

Application Deadline

Applications will be considered on a rolling basis until the position is filled.